

HOTEL FUILE 'E MARE		
Verified by: Renata Spanu	Valid for: Hotel Fuile 'e Mare di Renata Spanu	Page 1 of 2
Approved by: Renata Spanu	Date:	Revision: 00
MOD0704 – CUSTOMER REPORT		

Report from articles 13 and 14 of the European Regulation n. 679/16, called "General Data Protection Regulation" or "GDPR", the company HOTEL FUILE 'E MARE of Renata Spanu Via Fuile' e mare - 08028 Orosei (NU), as "owner" of the treatment, has to provide you with some information regarding the use of your personal data.

Source and nature of personal data and methods of processing

The personal data held by the HOTEL FUILE 'E MARE of Renata Spanu are normally collected directly from you and only occasionally they can come from third parties.

The data supplied by you or otherwise acquired in advance and in accordance with the contractual relationship will be treated in accordance with the principles of correctness, lawfulness and transparency and in compliance with your privacy and your rights. It will be carried out through appropriate tools to ensure the security and confidentiality of personal data required by law, in respect of which it can be carried out, as well as manually by archiving on paper, also through electronic tools to store, manage and transmit personal data, only and exclusively for the necessary time and never beyond the duration of your stay.

Purposes of data processing

Your data will be processed by our Hotel for the following purposes:

- a) to fulfill the obligation set out in Article 109 of the Royal Decree 18.6.1931 n. 773, which requires us to register and communicate to the police headquarters the data of the guests;
 - b) to fulfill the obligation to communicate data in an anonymous form for statistical purposes, including through access to portals developed by public administrations (eg SIRE system) as required by EU Regulation 692/2011;
 - c) comply with legal obligations in accounting, tax and tax matters, including the keeping of accounting records, as well as the protection of credit and any other legal obligation imposed on it;
 - d) to fulfill the obligations imposed by the municipal administration for any facilities provided for the tourist tax;
 - e) to carry out the function of receiving messages and telephone calls addressed to you, only and exclusively upon your request;
 - f) contacts or sending of communications, with automated methods (e-mail, fax, sms, instant messaging systems such as whatsapp, social networks) and traditional (mail, telephone with operator) for commercial, promotional and advertising activities related to tariffs and offers practiced by the structure;
- The provision by you of the data necessary for the pursuit of the purposes referred to in points a) b) c) d) is mandatory and its possible refusal would result in the objective impossibility for the company Hotel Fuile 'e Mare di Renata Spanu to fulfill to the specific legal and contractual obligations.
- The conferment on your part of the data necessary for the pursuit of the purposes mentioned in the other points, however, is optional and your refusal would not imply any consequences for you other than to prevent the processing of your data for the respective purposes.

Categories of subjects to whom data can be communicated

For the carrying out of some of the activities related to the processing of personal data, the Company Hotel Fuile 'e Mare di Renata Spanu can communicate your data to the following categories of external subjects: Questura, ISTAT and / or the local authorities responsible for tourism, the Hotel Fuile 'e Mare di Renata Spanu, entities, consortiums, professionals who, on behalf of the Data Controller, provide specific processing services or perform related activities, instrumental or support to those of the Owner, that is, activities necessary for carrying out the contractual relationship and the operations or services requested by you (eg accountant, etc.). Your information will not be disseminated.

Data Processor and subjects who may be aware of personal data

The person in charge of processing personal data is Mrs. Spanu Renata domiciled for the office at the Hotel Fuile 'e Mare di Renata Spanu with registered office in Via Fuile 'e mare - 08028 Orosei (NU). In any case, the updated list of the Managers is at your disposal at the offices of the Hotel Fuile 'e Mare di Renata Spanu. Data controller.

In accordance with the aforementioned purposes, the personal data of the Company Hotel Fuile 'e Mare di Renata Spanu in charge of the related administrative and IT management and the staff assigned to activities involving the processing of your data for one of the purposes set out in this statement (such as the Chief Financial Officer and employees of the Administration Office).

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The Data Protection Manager

The European Data Protection Regulation establishes the figure of the Data Protection Officer, also known as the "Data Protection Officer" or "DPO", who must be designated in the cases provided for in Article 37 - 39 of the Rules. This figure must be identified on the basis of professional qualities and specialized knowledge of data protection legislation and practice. The Data Protection Officer, in this company Hotel Fuile 'e Mare di Renata Spanu does not necessarily have to be designated as there are no conditions under Article 37 of the EU REG 679/2016.

Profiling and similar treatments

The European Data Protection Regulation provides for the obligation to inform interested parties in the event that data processing is carried out using automated procedures. If such treatments are carried out, the Company Hotel Fuile 'e Mare di Renata Spanu must also provide significant information on the logic used, as well as the importance and the expected consequences of this treatment for the person concerned. The Hotel Fuile 'e Mare di Renata Spanu does not process data with automated decision-making processes.

Transfer of data to Third Countries or International Organizations

The European Data Protection Regulation provides for the obligation to inform interested parties in the case of transfer of data concerning them to Third Countries (not belonging to the EU or the European Economic Area: Norway, Iceland, Liechtenstein) or International Organizations . The Company Hotel Fuile 'e Mare di Renata Spanu, as Data Controller, informs the interested parties that it does not transfer data to third countries.

Data retention

The data collected by the Company Hotel Fuile 'e Mare di Renata Spanu, for the purposes previously indicated, will be kept for the time necessary to carry out the operations for which they are acquired. The retention period will be determined on the basis of the assessment of the individual transaction and will take place, however, in compliance with the principles of necessity, purpose, relevance and non-excess sanctioned pursuant to the Regulation.

Rights pursuant to art. 11-20 of the European Data Protection Regulation

We inform, finally, that the articles 11-20 of the Regulations confer on the interested parties the exercise of specific rights. The rights granted to the interested parties pursuant to art. 7 of the Privacy Code (Legislative Decree 196/03) remain unchanged; with the Regulation, additional rights are added to them, such as the right to obtain from the holder confirmation of the existence or otherwise of their personal data and that such data be made available in an intelligible form; to know the origin of the data as well as the logic and the purposes on which the treatment is based; to obtain the cancellation, transformation into anonymous form or blocking of data processed in violation of the law as well as updating, correction or, if interested, integration of data; to oppose, for legitimate reasons, to the treatment itself. The European Regulations also recognize the right of the interested party to file a complaint with the supervisory authority, the right to withdraw consent at any time and the right to data portability.

For the exercise of these rights you can contact directly our Company Hotel Fuile 'e Mare di Renata Spanu having its registered office in Via Fuile' e mare - 08028 Orosei (NU) by post or email info@hotelfuileemare.com

Legal basis and consent pursuant to arts. 6 ss. of the European Data Protection Regulation

The European Data Protection Regulation confirms that every treatment must be grounded in a suitable legal basis. The bases of lawfulness of the processing are consent, fulfillment of contractual obligations, vital interests of the person concerned or third parties, legal obligations to which the owner is subject, public interest or exercise of public authority, prevailing legitimate interest of the owner or third parties to whom the data they are communicated.